

Scrutiny Committee – 18<sup>th</sup> December 2008

**11. Scrutiny Work Programme 2008/09**

Meeting Date	Agenda Item	Issue for Main Scrutiny Committee only (no Commission involved)	Performance Management	Budget	Issue for Scoring and possible establishing an Overview Commission	Commission Progress report	Final Commission report	Background /Description	Corporate Aim	Lead Officer (Lead Member)
18 <sup>th</sup> December 2008	Options for the Governance of the Somerset Tourism Partnership	✓						This issue was requested by the Scrutiny Committee at its meeting in October.	Deliver well managed, cost effective services, valued by our customers.	David Julian, Head of Countryside, Heritage & Tourism  Cllr Sylvia Seal, Leisure & Culture
18 <sup>th</sup> December 2008	Draft Cultural Strategy	✓						An opportunity for members to review the report and provide comments, suggestions and refinements to be forwarded to the County Council to consider in the preparation of the Cultural Strategy for Somerset.	Ensure safe, sustainable and cohesive communities	Steve Joel, Head of Sports, Arts & Leisure  Cllr Sylvia Seal, Leisure & Culture

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18 <sup>th</sup> December 2008	Scoping the report on the review on the Disposal of Assets	✓						A member of the Committee has asked for this issue to be considered.		
15 <sup>th</sup> January 2009	Capital Programme			✓				To outline the resources available for and to agree the new schemes to be included in revised Capital Programme.	To provide well-managed, cost effective services valued by our customers	Donna Parham, Head of Finance Councillor Robin Munday, Finance and Support Services
15 <sup>th</sup> January 2009	Medium Term Financial Plan			✓					To provide well-managed, cost effective services valued by our customers	Donna Parham, Head of Finance Councillor Robin Munday, Finance and Support Services

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15 <sup>th</sup> January 2009	Final report on the review of the role of the Chairman and the wider role descriptions for all elected members						✓	This commission was established to look at the role of the Council Chairman, the resources available to support this role and the future of the role. The Commission also looked at the role descriptions of all elected members to ensure they accurately reflected the roles and responsibilities of elected members.	To provide well-managed, cost effective services valued by our customers	Lyn Lockyer, Member Support Officer

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15 <sup>th</sup> January 2009	Quarterly Performance Monitoring Report – Quarter 2, 2008-09		✓					Scrutiny has an important role to play in managing the authority's management. A quarterly report is submitted to District Executive and then submitted to the Scrutiny Committee the following month to provide Scrutiny Members with the opportunity to comment on the Executive response.	Deliver well managed, cost effective services valued by our customers.	Sue Eaton, Performance Projects Manager  (Leader of the Council)

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15 <sup>th</sup> January 2009	Pioneer Somerset	✓						Prior to consideration by Full Council on 19 <sup>th</sup> February the progress made to date on the development of the Pioneer Somerset Programme will be submitted to the February meeting of the Scrutiny Committee.	Deliver well managed, cost effective services, valued by our customers.	Phil Dolan, Chief Executive  Leader of the Council
12 <sup>th</sup> February 2009	A review on the procedure of the Disposal of Assets	✓						This report has come to the Scrutiny Committee at the request of Scrutiny Committee members.		

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12 <sup>th</sup> February 2009	Review of the Octagon Theatre						✓	A well managed services commission is looking at the Octagon Theatre and will be submitting a final report.	Deliver well managed, cost effective services, valued by our customers.	Grant Sellen Steve Joel Emily McGuinness  Cllr Sylvia Seal, Leisure & Culture
12 <sup>th</sup> February 2009	Budget Reports	✓						Prior to consideration by District Executive and Full Council, the relevant budget setting reports will be submitted to the February meeting of the Scrutiny Committee.	To provide well-managed, cost effective services valued by our customers.	Donna Parham, Head of Finance  Councillor Robin Munday, Finance and Support Services
12 <sup>th</sup> February 2009	Travel Plan	✓								Nigel Collins Transport Strategy Officer

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12 <sup>th</sup> March 2009	The role of the SSVCA and in particular it's role in ensuring the work of the voluntary sector is co-ordinated	✓						This report has come to the Scrutiny Committee at the request of the Scrutiny Committee members.		Alice Knight, Voluntary Sector Development Officer  Cllr Ric Pallister
9 <sup>th</sup> April 2009	Annual Audit Management Letter	✓						The Audit Commission produces an Annual Inspection letter which covers all aspects of the Council's performance.	Well managed, cost effective services, valued by our customers.	Donna Parham – Head of Finance

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9 <sup>th</sup> April 2009	Quarter 3 Corporate Performance Report		✓					Scrutiny has an important role to play in the managing the authority's management. A quarterly report is submitted to District Executive and then submitted to the Scrutiny Committee the following month to provide Scrutiny Members with the opportunity to comment on the Executive response.	Deliver well managed, cost effective services valued by our customers.	Sue Eaton, Performance Projects Manager  Leader of the Council



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July 2009	Quarter 4 Corporate Performance Report		✓					Scrutiny has an important role to play in the managing the authority's management. A quarterly report is submitted to District Executive and then submitted to the Scrutiny Committee the following month to provide Scrutiny Members with the opportunity to comment on the Executive response.	Deliver well managed, cost effective services valued by our customers.	Sue Eaton, Performance Projects Manager  Leader of the Council

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September 2009	Impact and progress of Equalities Strategy	✓						An annual update report on this important policy area has been requested by the Scrutiny Committee.	Ensure safe, sustainable and cohesive communities.	Andrew Gillespie, Head of Area Development West  Ric Pallister – Portfolio Holder  Anne Campbell – Theme Advisor
September 2009	Local Strategic Partnership: South Somerset Together – Annual Review	✓						An annual report is submitted to the Scrutiny Committee outlining the key achievements of the LSP over the past 12 months and priorities for the coming 12 months.	Ensure safe, sustainable and cohesive communities	Saveria Moss – LSP Co-ordinator  Councillor Paull Robathan – Chair of the LSP

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Tbc	Update and impact of Procurement Strategy	✓						In July 2006, the Scrutiny Committee was consulted on the draft procurement strategy. It was agreed that the impact of the Strategy would be reported to the Scrutiny Committee.	Deliver well managed, cost effective services, valued by our customers. Increase economic vitality and prosperity.	Gary Russ, Head of ICT and Procurement.
Tbc	Strategic Improvement and Development Plan	✓							Deliver well managed, cost effective services valued by our customers.	Sue Eaton, Performance Projects Manager
Tbc	Impact and progress of Risk Management Strategy	✓						Members will receive an update report on progress of the Risk Management Strategy.	Deliver well managed, cost effective services valued by our customers.	Gary Russ, Head of ICT and Procurement.

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To be confirmed – depending on government guidance	Update on Local Government and Public Involvement in Health Bill – Implications for Scrutiny	✓						Members have requested that officers submit a report outlining the most significant elements of the Local Government and Public Involvement in Health Bill, in relation to the Scrutiny Function	Deliver Well managed, cost effective services valued by our customers.	Emily McGuinness, Scrutiny Manager